Mary MacKillop Catholic Regional College

Privacy Policy

Standard Collection Notice for Mary MacKillop Catholic Regional College

1. Mary MacKillop Catholic Regional College collects personal information, including sensitive information and health information about pupils and parents or guardians before and during the course of a pupil's enrolment at Mary MacKillop Catholic Regional College. The primary purpose of collecting this information is to enable Mary MacKillop Catholic Regional College to provide schooling for your son/daughter.

2. Some of the information we collect is to satisfy Mary MacKillop Catholic Regional College’s legal obligations, particularly to enable Mary MacKillop Catholic Regional College to discharge its duty of care.

3. Certain laws governing or relating to the operation of schools require that certain information is collected. These include Public Health [and Child Protection]* laws.

4. Health information about pupils is sensitive information within the terms of the National Privacy Principles under the Privacy Act. We ask you to provide medical reports about pupils from time to time.

5. Mary MacKillop Catholic Regional College from time to time discloses personal and sensitive information to others for administrative and educational purposes. This includes to other schools, government departments, Catholic Education Office, the Catholic Education Commission, your local diocese and the parish, Schools within other Dioceses/other Dioceses, medical practitioners, and people providing services to Mary MacKillop Catholic Regional College, including specialist visiting teachers, coaches, volunteers and counselors.

6. If we do not obtain the information referred to above we may not be able to enrol or continue the enrolment of your son/daughter.

7. Personal information collected from pupils is regularly disclosed to their parents or guardians. On occasions information such as academic and sporting achievements, pupil activities and other news is published in School newsletters and magazines.
8. Parents may seek access to personal information collected about them and their son/daughter by contacting Mary MacKillop Catholic Regional College. Pupils may also seek access to personal information about them. However, there will be occasions when access is denied. Such occasions would include where access would have an unreasonable impact on the privacy of others, where access may result in a breach of Mary MacKillop Catholic Regional College's duty of care to the pupil, or where pupils have provided information in confidence.

9. As you may know Mary MacKillop Catholic Regional College from time to time engages in fundraising activities. Information received from you may be used to make an appeal to you. It may also be disclosed to organisations that assist in Mary MacKillop Catholic Regional College's fundraising activities solely for that purpose. We will not disclose your personal information to third parties for their own marketing purposes without your consent.

10. If you provide Mary MacKillop Catholic Regional College with the personal information of others, such as doctors or emergency contacts, we encourage you to inform them that you are disclosing that information to Mary MacKillop Catholic Regional College and why, that they can access that information if they wish and that Mary MacKillop Catholic Regional College does not usually disclose the information to third parties.