



## **Mary MacKillop Trainee Program 2020**

### **ABOUT THE ROLE**

After two successful years of program, Mary MacKillop College is again looking to hire three trainees for the 2020 school year in the areas of Health and Physical Education and Learning Adjustment. Applications are invited preferably from the graduating class of 2019. This one-year appointment, ideally suited to someone seeking employment in a gap year or still deciding what career to pursue.

As the successful applicant, you will:

- Be employed by AFL SportsReady
- Work on-site with Mary MacKillop College South Gippsland
- Study for an accredited qualification: Cert III in Sport and Recreation

### **DUTIES & RESPONSIBILITIES**

- Class preparation / set-up
- General maintenance of equipment and facilities
- Assist in the coordination of inter-school sport and recreation programs
- Attend camps and excursions
- Assist with event logistics (booking transport and venues)

### **SELECTION CRITERIA**

- Strong communication skills
- Good time management / organisational skills
- Capacity to problem-solve
- Enthusiasm and a positive attitude

This position requires a Working with Children Check and National Police Record Check. If successful, the College will assist in your applications.

### **MORE INFORMATION**

For further information, please contact Mr Kieran O'Dwyer Deputy Principal Wellbeing and Organisation [kodwyer@mmcrc.catholic.edu.au](mailto:kodwyer@mmcrc.catholic.edu.au)

Applications for this position can be forwarded to [ckitchingman@mmcrc.catholic.edu.au](mailto:ckitchingman@mmcrc.catholic.edu.au) will close: **Friday 22 November 2019, 4:00PM** and must include:

- A cover letter telling us a bit about yourself and your career ambitions.
- A resume / CV



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EDUCATION & EMPLOYMENT