

Mary MacKillop College

South Gippsland



'Faith in their future'



Prospectus



OUR PRINCIPAL

Welcome and thank you for taking the time to explore the opportunities offered to the young people of the South Gippsland region by Mary MacKillop College.

This information will give you some insight into the College facilities, the curriculum, and through the additional policy material you may gain some sense of the strength and wholesomeness of the College.

As a catholic school, we strive to develop Christian values within our students, which will guide their decision making, enhance their personal growth, and impact on the quality of their whole lives.

For over 30 years, our College has been an important part of the South Gippsland community. We are now reaching the stage where many of our students are the children of our Alumni. I am sure that this second generation of students will contribute to their communities and their world just as well as their forebears.

Yours faithfully

David Leslie
Principal





OUR STUDENT LEADERS



Simone Dekker, 2019 College Captain

Being a part of Mary MacKillop College has been the most testing but rewarding experience of my life to date. The opportunities that the school offer's both curricular and extracurricular has been innumerable, allowing students to take hold of these opportunities to improve, not only academically, but as a whole person. While school life presents its stressors, the support from the college and growth from challenges makes Mary MacKillop stand out from the rest and a pillar of strength in times of need and times of joy.



Daniel Kavanagh, 2019 College Captain

As someone who started at the college in Year 9, I was nervous about the transitional process into the school. However, that was nothing to worry about. On the first day, I immediately felt welcomed by staff and students. The school radiates a strong sense of unity and inclusivity, that is true to the Josephite spirit. Throughout my time at the college I have learnt valuable life lessons, strengthen my relationship with God and have secured long lasting friendships.



Megan Thorn, 2019 College Vice Captain

Mary MacKillop College will always be a place of personal and academic growth in my mind. The school's dedication to educating the whole person is demonstrated through the wealth of opportunities offered to students which I know I have personally benefited on. The strong community spirit fosters a place where students can explore their individual interests to become strong individuals with a strong sense of empathy, integrity and charity. I am sure that without the guidance of my passionate teachers and supportive community I would not have developed into the person I am today.



Mitchell Bentvelzen, 2019 College Vice Captain

Over the past 6 years I have valued my time here at Mary MacKillop College and I am grateful for the opportunities the school has given me. By having a wide range of co-curricular activities at our college, I was able to develop my leadership skills and knowledge outside the classroom and involve myself with students from all year levels. I believe becoming a leader was the best way to give back to the college community and a way of showing my appreciation. For the remainder of my time here at the college, I hope to encourage future student leaders to strive for excellence within our college community.



OUR STUDENTS



I like being a Mary MacKillop student, because the teachers will help you if you are struggling in a certain subject, and everyone is very inclusive and kind.

Year 8, Aimee Le Page



I like how the teachers help you with any problems you have and if you have any problems academically, you can go and get help. The sport program here is really good and we have a good range of sports that you can do. I like the environment, I feel safe and I don't need to worry about being bullied by others and if I have any problems I feel like I can talk to any of the teachers or staff.

Year 8, Valentino Auddino



I like being a Mary Mac student because when I wake up every morning, I know I will be entering a clean and safe environment. I also love all the encouragement the teachers give you and how supportive they all are.

Year 8, Sophie Enbom



At Mary MacKillop College I am being taught to not be afraid to change or try something new. I am even being taught to look beyond things. Mary MacKillop College has changed me for the better.

Year 9, Georgia Burns



It is open for you to learn and make friends. Mary MacKillop College is different; it is rewarding for everyone.

Year 9, Reuben Strentz



I value the sense of community the school provides as well as the teachers who always give support and help to you.

Year 11, Samantha O'Brien



I find the friendly and inclusive community the best aspect of the school. The teachers provide a good and safe learning environment.

Year 12, Patrick Biro



I like that everyone is supporting and caring towards each other. The community is very inclusive.

Year 12, Sienna Falkingham



ENROLMENT ELIGIBILITY

Mary MacKillop College is open to all families who desire a Catholic education for their child(ren).

Serving Leongatha, Korumburra, Wonthaggi, Cowes, Inverloch, Foster, Mirboo North and Region.

Students from St Joseph's Wonthaggi, St Joseph's Korumburra, St Laurence O'Toole Leongatha, St John the Baptist Koo Wee Rup and Our Lady Star of the Sea Cowes are guaranteed a place within our College.

We welcome all to apply, and the College will make every effort to accommodate your application.

TOURS OF THE SCHOOL

Families who are interested in viewing the school can arrange to visit by contacting the College Registrar on 5662 4255.





RELIGIOUS EDUCATION

“There where you are you will find God.” Mary MacKillop 1871

These words of Mary MacKillop in 1871 and the teaching of Julian Tenison Woods ‘for us to have faith in God’s presence in every circumstance’, sum up what spirituality is for those who attend and have a vocation to teach at Mary MacKillop College.

The Religious Education program should inspire the human heart to seek meaning and recognise there is a dimension of life that leads us to our God. For our students a unique search flows from the life experiences that shape and influence us.

Our Josephite tradition teaches us that we should be:

“Humble of heart; poor in spirit or desire; having an attitude of gratitude and dependent on God.”

With this spirituality weaving its way through what we offer, students encounter Religious Education through the Diocesan curriculum in Years 7-10. Years 7-9 complete five classes per cycle and Years 10 four classes per cycle.

In VCE, students may choose to complete Unit 1 of Religion and Society at Year 11 and Unit 2 at Year 12. Alternatively, students may complete Units 3 and 4 of Religion and Society. The College also offers Youth Ministry classes at Years 10-12. Youth Ministry is based on the Catholic Schools Youth Ministry model. The Four Phase Junior Ministry Model seeks to bring young people into a relationship with Christ, equips them with skills to participate in evangelisation initiatives and builds a Catholic culture within the School Community.





OUR TRANSITION PROGRAM

Transition is a subjective and individual process for students. Some move with ease from Primary to Secondary school and for them, the transition program is a time to have fun, experience change gladly and move forward socially.



For other students, the movement from the known to the unknown can be a time of anxiety and insecurity which requires a very nurturing and controlled approach. The benefits of our Transition Program are that each event is unique enough to offer new opportunities for those who are ready to embrace change willingly while offering enough support and structure to introduce new experiences to the less confident student.

Jackie Van Dillen, Year 7 and 8 Coordinator - Transition

GRADE 5 - DISCOVERY DAY

Students are offered an insight into the life of a Mary MacKillop student. Students have the opportunity to undertake activities such as Woodwork, Cooking, Science and PE. This day is designed to be a fun, hands-on day to familiarise students with the geography of the College and the structure of a school day.



GRADE 6 - ACTIVITY DAY

The Grade 6 Activity Day varies from the Discovery Day in allowing students an opportunity to participate in more academic subjects such as Math's, English, Humanities and Science. Students get a feel of classroom life, completing tasks and working with subject specific teachers.





OUR TRANSITION PROGRAM

YEAR 7 - ORIENTATION DAY

The Orientation program includes all students enrolled in Year 7 in the following year to experience a complete school day. It is a further opportunity for students to mix socially and for teachers to develop a relationship with students to assist in the development of class lists. Second-hand school uniform is able to be purchased and any last minute questions can be addressed in order to prepare for the academic year ahead.



2019 - Year 7's First Day of School

YEAR 7 - ACTIVITY DAY

The Year 7 Activity Day is held in the first 2 weeks of school. The program is a series of Homeroom based activities aimed to instill a sense of belonging and provide further opportunities for students to meet new friends and settle into life as a Mary MacKillop student.

Students are also introduced to the broader range of school personnel, such as Librarians, the School Counsellor, Deputy Principals, a broad range of Junior School teachers as well as Senior Students in Leadership Positions. School House based activities are also run on the day in order that students have contact with their House Captains prior to the commencement of the House Sports program.





OUR TRANSITION PROGRAM



YEAR 7 - ORIENTATION CAMP

The Year 7 Camp is an important time for students to consolidate friendships and also meet a broader range of students in their Year Level. Students are encouraged to extend themselves both socially and physically while having fun across a broad range of camp activities. It is a great way for informal communication between the Year 7 teachers and their students providing a solid foundation for trust and growth.

Additionally the Year 7 cohort are joined by Senior School captains, as well as members of the Peer Support Team who assist students in developmental games and producing acts for the all important Camp Talent Show!

It is a fun and interactive camp and has an important role in ensuring all students have formed friendships and feel a sense of belonging to the College Community.



PEER SUPPORT PROGRAM

The Peer Support Program is run in Term 2 of Year 7 by a group of trained Year 10 students. Students are placed into small groups with Year 10 leaders to interact through games and discussion on topics important to the development of healthy teenagers.

The program is designed to promote independence and resilience in the junior students and provides leadership training and opportunities for middle school students.



CURRICULUM INFORMATION

In the junior years, the academic programme at Mary MacKillop College builds core skills and knowledge. Through years seven and eight students are given a taste of all subject areas. Students are encouraged and supported to develop more initiative and greater capacity for independent thought and work as they progress through the College. By graduation, each student will have been helped to reflect on his or her special interests and abilities and will have identified a pathway for further study or careers.

The College's Active Learning Framework informs and shapes this process. Students are encouraged to :

- Take ownership
- Make connections
- Think deeply
- Be courageous.



Each of these concepts applies to the academic, social, physical and spiritual development of our students. Mary MacKillop students are achievers, ready to not only make their way in the world but also to make the world a better place by contributing to their communities.

The full program at Year 7 includes:

- Religious Education
- English
- Mathematics
- Science
- French
- Physical Education and Health
- LAUNCH
- Pastoral
- Art
- Photography
- Humanities
- Drama
- Music
- Home Economics
- Design Technology/Graphics
- Information Communication Technology





PHYSICAL EDUCATION AND SPORT

All students in Years 7 through to Year 10 are involved in the school's multi-activity Physical Education program.

The activities undertaken are both team-based ball sports and individual sports.

The four-year program aims to promote the student's development in the following areas:

- Fundamental Motor Skills,
- Safe Game Play and Tactics
- Sportsmanship and competition.



Mary MacKillop College involves students in the following levels of sports competitions and events, inter-house competitions:

- Swimming,
- Athletics,
- Cross Country, and
- Interschool Competition.





PERFORMING ARTS

In Year 7 and 8 all students participate in Performing Arts. This subject is a combination of classroom music theory and introductory drama skills.

Students who wish to learn an instrument that is part of a concert band ensemble may enrol in the College Instrumental Music program. Students enrolled in this program pay a per term fee to learn an Instrument in small groups. See the Music Handbook for current fees. They are withdrawn from class for one half-hour lesson per week. These lessons are rotated through the timetable so that students do not miss the same lessons each week.



The opportunity is also provided for students to become members of the College stage band, concert band or choir.



All students have the opportunity to audition for the annual college production. The 2019, Mary MacKillop College's production was The Addams Family.

2018 High School Musical

2017 Music Theatre Guild of Victoria award winning production of Blood Brothers

2016 All Shook up

2015 Fame





FURTHER INFORMATION

TRANSPORT – SCHOOL BUS



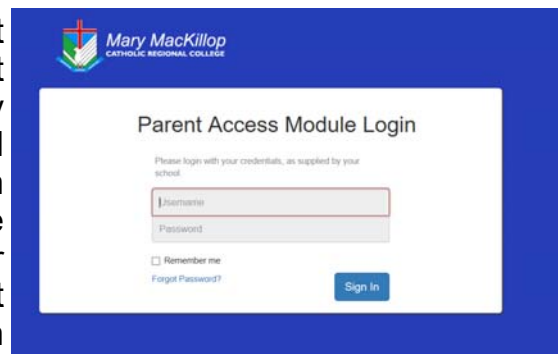
Students travelling to the College from the Korumburra, Leongatha and Foster Parishes should be able to travel to and from the College using Department of Education buses. Application for travel should be made on Form TR 701 which is available at the College Office.

Students travelling from the Cowes and Wonthaggi Parishes are provided with transport by contract buses. Applications should be made at the College Office, and a Conveyance Allowance Form should be completed. There is no additional cost for the bus, this is incorporated into the school fees.

PARENT COMMUNICATION

The College distributes a fortnightly newsletter to families to keep them informed of current activities and to alert parents to upcoming events.

Available to families is PAM (Parent Access Module). It is an online portal that is used for progressive reporting and any information that we are wanting to send home to parents/guardians. Parents can access students work when marked, see upcoming submission dates, view teacher feedback and obtain school reports. Parent-Teacher interview booking will also be run through PAM.



Students can access their work and assessment tasks through the online portal called SIMON. This resource informs students of their daily timetable and notices to ensure that students have ready access to key learning materials.



Like us on Facebook and Instagram - Mary MacKillop College - South Gippsland

STUDENT LUNCHES

The Parents and Friends run a canteen daily at lunchtime for the sale of snack foods and drinks. Funds raised benefit the students and staff.



TREE TOPS PROGRAM

The Tree Tops Program is an opportunity offered to Years 7, 8 and 9 students to facilitate accelerated academic growth, specifically for those students whose results indicate that they are consistently high-ability and ready to be challenged further. The selection process includes reviewing student data sets (ACER, On Demand, NAPLAN), college class results and curriculum leader and teacher observations of the student's in-class participation. The top 10% of students in each year level are invited to attend the program.

The program includes 6 enrichment activity days per year, focussing on literacy, numeracy and problem solving. These are held each term and high-ability students are excused from classes for the day to participate in the workshops. Some examples of these days include problem-solving breakout rooms, maths games competitions and sliding doors story writing.

Within the Tree Tops Program high-ability students will be able to attend learning areas specific enrichment opportunities throughout the school year. Many of these activities are available to all Mary MacKillop College and we strongly recommend that Tree Tops participants avail themselves of any of the following programs.

Science

- Spark Camp
- Stem Sisters
- Big Science Competition
- Science Talent Search
- Tournament of the Minds - STEM division

Held at MMCRG:

- Science Club
- Bio Eyes
- Forensic Science Workshop
- STEM Week activities

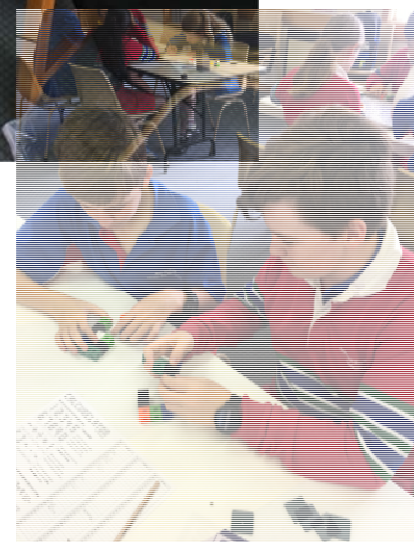
Technology

Maths

- Westpac Australian maths comp Year 7 – 12
- Federation University Year 9 Maths Day
- Maths Club, weekly at the College

Arts

- Gippsland Interschool MuzArts
- Junior and Senior Choir Eisteddfods
- Band Eisteddfods
- College Theatre Production
- Rotary Art Exhibition
- Tournament of the Minds - The Arts





TREE TOPS PROGRAM

Humanities

- Geography Competition
- Tournament of the Minds - Social Sciences

Languages

- Tournament of the Minds – Language and Literature
- Alliance Française- French Poetry Speaking Competition

Health & PE

- Girls AFL clinic
- House netball competition
- Health and P.E week activities
- Energy systems seminars
- School Sports Victoria Sports

Additionally, Mary MacKillop College participates in Tournament of the Minds and Debating Victoria Competitions. These promote essential higher education and workplace skills including working in teams and collaboration. Through these programs, students develop the creative and critical thinking skills required for higher-order thinking and experience public speaking, which is invaluable in all VCE subjects and post-secondary university degrees.

As with every student who attends Mary MacKillop College, classroom teachers identify the learning readiness of a high-ability student and provide differentiated learning tasks within each subject; ensuring additional opportunities to access an accelerated rate of progress in their learning are provided.





LEARNING ADJUSTMENT

The Learning Adjustment Programme at Mary MacKillop College offers students with extra, disability-based needs, support to participate in all areas schooling in our community.

Using an inclusive integrated model, students remain with their peers in the mainstream classroom, accessing support from teachers and learning assistants to access the curriculum at their current level. All care is taken to design learning adjustments to ensure our students are able to experience success, progressing through goal-based programmes targeted at the individuals needs, and fostering a culture of success.

Programme Support Group (PSG) meetings are offered each term to share and review goals and achievements and to make sure needs are met as your child progresses throughout their secondary schooling.

Personal Learning Plans (PLP) are designed early on, to make sure all teaching staff have a clear understanding of your child's needs. These PLP's are made in conjunction with parent feedback, allied health reports and assessments, and employ evidence-based practice to meet extra needs.



Teachers are in regular contact with the Learning Adjustment Coordinator to ensure their practice caters for the variety of needs they manage, so they can discuss extra needs as they arise and so that they can work collaboratively to build complex responses to individual needs. Students who access Learning Adjustment are further supported by well-being and pastoral care systems to

insure the whole person is supported through the challenges of the teenage years.



LEARNING ADJUSTMENT

Through inclusive learning, our students access meaningful, rigorous and dignified learning programmes, personalized to get the most out of their time with us at Mary MacKillop College.

Students have access to Allied Health professionals including a Speech Pathologist.

Homework Club: Tuesday's 3:30pm to 4:30pm, supervised by teachers in the Library. Any student is welcome to come along.



Julia Strentz
Learning Adjustment Coordinator





UNIFORM

All students are expected to wear the regulation College uniform whilst at school and travelling to and from the College. All items of the uniform including the shoes, must always be kept clean and tidy.

Full summer or winter uniform must be worn to and from school, and at any time a student leaves the school during the day.

Sports uniforms are not to be worn to and from school except for year level sport days and GIS School Sports Days.

Suppliers

Branded items of uniform (blazers, jumpers etc.) are available from Panther's Mensland in Leongatha.

The College Parents and Friends Association operates a second hand uniform shop, which is open at the College each Friday from 12:50pm to 1:35pm. New College sports uniform, sun-hats and school socks are also available from this uniform store.

SUMMER

(Terms 1 and 4)

Girls

- College blazer
- Regulation summer dress
- College jumper or vest
- White College socks
- Black leather school shoes
- College navy hat

Boys

- College blazer
- Grey tailored school shorts
- College white short sleeved shirt
- College jumper or vest
- Grey College socks
- Black leather school shoes
- College navy hat





UNIFORM

WINTER

(Terms 2 and 3)

Girls

- College blazer
- College tartan skirt
- Long sleeved white shirt
- College jumper or vest
- College tie
- Navy blue tights
- Black leather school shoes
- Plain navy scarf (optional)
- Plain navy gloves (optional)

Boys

- College blazer
- College jumper or vest
- College grey trousers
- Long sleeved white shirt
- College Tie
- Grey College Socks
- Black leather school shoes



SPORT

(All students)

- College Rugby top
- College track pants
- College sports shirt
- College shorts - Red
- White socks
- Runners
- College navy hat (compulsory Terms 1 and 4)

SCHOOL SHOES

Appropriate Black Leather School Shoes:



Black Running Shoes are not acceptable as Leather School Shoes:





STANDARD COLLECTION NOTICE

Mary MacKillop College collects personal information, including sensitive information, about students and parents or guardians before and during the course of a student's enrolment at the College. This may be in writing or in the course of conversations. The primary purpose of collecting this information is to enable the College and the Catholic Education Offices and the Catholic Education Commission of Victoria Ltd (CECV) to meet its educational, administrative and duty of care responsibilities to the student to enable them to take part in all the activities of the College.

Some of the information we collect is to satisfy the College's legal obligations, particularly to enable the College to discharge its duty of care.

Laws governing or relating to the operation of a school require certain information to be collected and disclosed. These include relevant Education Acts, and Public Health and Child Protection Laws.

Health information about pupils is sensitive information within the term of the *Australian Privacy Principles* (APPs) under the *Privacy Act 1988*. The College may request medical reports about your child from time to time and may otherwise collect sensitive information about students and their families.

The College may disclose personal and sensitive information for **administrative, educational and support purposes** (or may permit the information to be directly collected by third parties).

This may include to:

- College service providers such as the Catholic Education Commission of Victoria (CECV), dioceses; school governing bodies and other dioceses;
- Third party service providers that provide online educational and assessment support services or applications, which may include email and text messaging;
- Third party service providers that provide educational support services to schools and school systems such as the Integrated Catholic Online Network (ICON) system;
- Another school to facilitate the transfer of a student;
- Government departments;
- Medical practitioners, and people providing educational, support and health services to the College, including specialist visiting teachers, sports coaches, volunteers and counsellors and providers of learning and assessment tools;
- Assessment and educational authorities, including the Australian Curriculum Assessment and Reporting Authority;
- People providing administrative and financial services to the College;
- Anyone you authorise the College to disclose information to; and
- Anyone to whom the College is required or authorised to disclose the information to by law, including under child protection laws.

Personal information collected from pupils is regularly disclosed to their parents or guardians. The College has made reasonable efforts to be satisfied about the protection of any personal information that may be collected, stored or processed outside Australia in connection with third party services, as not all countries are bound by laws which provide the same level of protection for personal information as the APPs.

Where personal and sensitive information is retained by the CECV by a cloud service provider



STANDARD COLLECTION NOTICE

for educational and administrative purposes, it will be stored on servers located within Australia. This includes the ICON system.

College personnel, the CECV and its service providers may have the ability to access, monitor, use or disclose emails, communications (e.g. instant messaging), documents and associated administrative data for the purposes of administering the ICON system and ensuring its proper use.

The College may disclose personal information to the school parish to facilitate religious and sacramental programs, and other activities such as fundraising.

The College's Privacy Policy is accessible via the College website or from the College office. The policy sets out how parents, guardians or students may seek access to, and correction of their personal information which the College has collected and holds. However, access may be refused in certain circumstances such as where access would have an unreasonable impact on the privacy of others, or may result in a breach of the College's duty of care to the student, or where students have provided information in confidence. Any refusal will be notified in writing with reasons if appropriate.

The College's Privacy Policy also sets out how parents, guardians, students and their family can make a complaint about a breach of the APP's and how the complaint will be handled.

The College may engage in fundraising activities. Information received from you may be used to make an appeal to you. It may also be disclosed to organisations that assist in the College's fundraising activities solely for that purpose. We will not disclose your personal information to third parties for their own marketing purposes without your consent.

On occasions information such as academic and sporting achievements, student activities and similar news is published in College newsletters and magazines, on our intranet and on our website and social media pages. This may include photographs and videos of student activities such as sporting events, school camps and excursions. The College will obtain permission from the student's parent or guardian (and from the student if appropriate) prior to publication to enable the College to include such photographs or videos or other identifying material in our promotional material or advertising. The College may obtain permissions annually for the College newsletter, magazine, social media and website, or as part of the enrolment process. Permissions obtained at enrolment applies for the duration of the student's enrolment at the College unless the College is notified otherwise. Annually, the College will remind parents and guardians to notify the College if they wish to vary the permissions previously provided.

If you provide the College with the personal information of others, such as other family members, doctors or emergency contacts, we encourage you to inform them that you are disclosing that information to the College and why, that they can request access to and correction of that information if they wish and to also refer them to the College's Privacy Policy for further details about such requests and how the College otherwise handles personal information it collect and complaints it receives information to third parties.



DEMOCRATIC PRINCIPLES

Mary MacKillop College adheres to and promotes the principles and practices of Australian democracy:

- We believe in an accountable, democratically elected government.
- We respect and observe the rule of law, and believe that no person is above the law.
- We believe in equal rights for all before the law, regardless of race, ethnicity, religion, sexuality, gender or other attributes.
- We believe not only in the freedom of religion, but also the need to practice tolerance and understanding of others' beliefs.
- We believe in the value of freedom of speech and freedom of association, but also acknowledge that we have the responsibility not to abuse this freedom.
- We believe in the values of openness and tolerance, and value and respect all members of the school community regardless of background.

As such, Mary MacKillop College adheres to the reporting requirements under Commonwealth and State funding agreements and makes available on request reports on all aspects of school performance to members of the school community.





ENROLMENT TIMELINE

We invite you to book a tour or attend our open day on dates advertised. Enrolment packs are available from the College—please call 5662 4255 to have one posted to you.

Our Year 7 Information evening is held in early May after the Grade 6 Day. We also hold information sessions at St Joseph's Wonthaggi, St John's Koo Wee Rup and Star of the Sea Cowes.

Enrolments close on 31 May and must include

- Enrolment form
- Birth Certificate
- Sacrament Certificates
- \$150 non –refundable non-transferable enrolment deposit

By the end of term 2 enrolment offers will be made to families in writing. Enrolment offers are made in writing to applicant families in accordance with Policy. If applications exceed available positions, then families not provided with an offer will be informed of a waiting list status. A waiting list will be maintained and parents will be contacted if a position becomes available.

Families with an enrolment offer are required to submit return Enrolment Acceptance Form and Bus Travel form as well as any outstanding documentation as an acceptance of the offer. All incoming students must attend an enrolment interview at the College with one of the Year 7 team or member of Executive.

Information relating to Year 7's commencing in the next school year will be posted to families in Term 4. This includes information on fees, uniform, orientation day, transport, laptop and network agreement and booklists.



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