

Mary MacKillop College

South Gippsland



'Faith in their future'



Prospectus



OUR PRINCIPAL

Welcome and thank you for taking the time to explore the opportunities offered to the young people of the South Gippsland region by Mary MacKillop College.

This information will give you some insight into the College facilities, the curriculum, and through the additional policy material you may gain some sense of the strength and wholesomeness of the College.

As a catholic school, we strive to develop Christian values within our students, which will guide their decision making, enhance their personal growth, and impact on the quality of their whole lives.

For over 30 years, our College has been an important part of the South Gippsland community. We are now reaching the stage where many of our students are the children of our Alumni. I am sure that this second generation of students will contribute to their communities and their world just as well as their forebears.

Yours faithfully

David Leslie
Principal





OUR STUDENT LEADERS



Lillian Worsfold, 2020 College Captain

Throughout my time at the College, it has allowed me to broaden my knowledge and spiritual acceptance on Catholicism through religious education. My favourite experiences whilst attending the College so far have been the extra-curricular activities that they provide: drama and performing arts, VET fashion, leadership activities such as peer support, the annual Year 11 Debutant Ball and all the year level camps. Since attending Mary MacKillop it has helped me to improve my confidence and abilities as a leader. I have learnt skills that will help me in all my future endeavours.



Joshua Wright, 2020 College Captain

In 2015, I came to this school as a new year 7, leaving behind some old friends and making plenty more. I wasn't sure of what to expect during my first year of high school. However, within a few days the older students and teachers had made me feel most welcome and apart of this community. Over the past six years, this school has giving me the opportunity to participate in a variety of experiences such as the New Zealand pilgrimage, the South Australia pilgrimage and the Central Australia Trip. These experiences that this school offers, have given me the best years of my life.



Hannah Perry, 2020 College Vice Captain

One of the best qualities of Mary MacKillop College is its great sense of community. It was clear from my first year here, back in 2015, that this school isn't just a place to learn, but a place to develop into a well-rounded and compassionate person. Throughout my time here, I have been offered countless opportunities to engage my pre-existing hobbies, while also learning to develop new ones. The greatest gift Mary MacKillop College has given me, is a strengthened sense of compassion and kindness, which will stay with me long after I leave high school.



Benjamin Jones, 2020 College Vice Captain

My time at Mary MacKillop Catholic Regional College has been nothing less than perfect. The education that I have received over the past 5 years has been outstanding. The variety of classes to choose from over the years has been great. Another great part of the school is the chance to be involved in a range of different sports running throughout the whole year, this has given me a great opportunity to try out new sports and improve my skills in others. I have also learnt life skills such as leadership through different leadership roles such as year 10 peer support leader and now Vice School Captain.



OUR STUDENTS



Mary MacKillop College is a great community filled with amazing environmental features and a positive learning space. Mary MacKillop provides incredible education for all abilities and is a friendly college that welcomes everyone.
Year 8, Sophie Wright



Our school is great because we have so many opportunities to learn and take part in interesting activities. There are things for people of any interest to take part in and enjoy. As a student here you get to try new things all the time
Year 8, Connor Maher-Lemaitre



I like being a Mary MacKillop student, because the teachers will help you if you are struggling in a certain subject, and everyone is very inclusive and kind.
Year 9, Aimee Le Page



I like how the teachers help you with any problems you have and if you have any problems academically, you can go and get help. The sport program here is really good and we have a good range of sports that you can do. I like the environment, I feel safe and I don't need to worry about being bullied by others and if I have any problems I feel like I can talk to any of the teachers or staff.
Year 9, Valentino Auddino



I like being a Mary Mac student because when I wake up every morning, I know I will be entering a clean and safe environment. I also love all the encouragement the teachers give you and how supportive they all are.
Year 9, Sophie Enbom



At Mary MacKillop College I am being taught to not be afraid to change or try something new. I am even being taught to look beyond things. Mary MacKillop College has changed me for the better.
Year 10, Georgia Burns



I value the sense of community the school provides as well as the teachers who always give support and help to you.
Year 12, Samantha O'Brien



ENROLMENT ELIGIBILITY

Mary MacKillop College is open to all families who desire a Catholic education for their child(ren).

Serving Leongatha, Korumburra, Wonthaggi, Cowes, Inverloch, Foster, Mirboo North and Region.

Students from St Joseph's Wonthaggi, St Joseph's Korumburra, St Laurence O'Toole Leongatha, St John the Baptist Koo Wee Rup and Our Lady Star of the Sea Cowes are guaranteed a place within our College.

We welcome all to apply, and the College will make every effort to accommodate your application.

TOURS OF THE SCHOOL

Families who are interested in viewing the school can arrange to visit by contacting the College Registrar on 5662 4255.





RELIGIOUS EDUCATION

"There where you are you will find God." Mary MacKillop 1871

These words of Mary MacKillop in 1871 and the teaching of Julian Tenison Woods 'for us to have faith in God's presence in every circumstance', sum up what spirituality is for those who attend and have a vocation to teach at Mary MacKillop College.

The Religious Education program should inspire the human heart to seek meaning and recognise there is a dimension of life that leads us to our God. For our students a unique search flows from the life experiences that shape and influence us.

Our Josephite tradition teaches us that we should be:

"Humble of heart; poor in spirit or desire; having an attitude of gratitude and dependent on God."

With this spirituality weaving its way through what we offer, students encounter Religious Education through the Diocesan curriculum in Years 7-10. Years 7-9 complete five classes per cycle and Years 10 four classes per cycle.

In VCE, students may choose to complete Unit 1 of Religion and Society at Year 11 and Unit 2 at Year 12. Alternatively, students may complete Units 3 and 4 of Religion and Society. The College also offers Youth Ministry classes at Years 10-12. Youth Ministry is based on the Catholic Schools Youth Ministry model. The Four Phase Junior Ministry Model seeks to bring young people into a relationship with Christ, equips them with skills to participate in evangelisation initiatives and builds a Catholic culture within the School Community.





OUR TRANSITION PROGRAM

Transition is a subjective and individual process for students. Some move with ease from Primary to Secondary school and for them, the transition program is a time to have fun, experience change gladly and move forward socially.



For other students, the movement from the known to the unknown can be a time of anxiety and insecurity which requires a very nurturing and controlled approach. The benefits of our Transition Program are that each event is unique enough to offer new opportunities for those who are ready to embrace change willingly while offering enough support and structure to introduce new experiences to the less confident student.

Jackie Van Dillen, Year 7 and 8 Coordinator - Transition

GRADE 5 - DISCOVERY DAY

Students are offered an insight into the life of a Mary MacKillop student. Students have the opportunity to undertake activities such as Woodwork, Cooking, Science and PE. This day is designed to be a fun, hands-on day to familiarise students with the geography of the College and the structure of a school day.



GRADE 6 - ACTIVITY DAY

The Grade 6 Activity Day varies from the Discovery Day in allowing students an opportunity to participate in more academic subjects such as Math's, English, Humanities and Science. Students get a feel of classroom life, completing tasks and working with subject specific teachers.





OUR TRANSITION PROGRAM

YEAR 7 - ORIENTATION DAY

The Orientation program includes all students enrolled in Year 7 in the following year to experience a complete school day. It is a further opportunity for students to mix socially and for teachers to develop a relationship with students to assist in the development of class lists. Second-hand school uniform is able to be purchased and any last minute questions can be addressed in order to prepare for the academic year ahead.



2019 - Year 7's First Day of School

YEAR 7 - ACTIVITY DAY

The Year 7 Activity Day is held in the first 2 weeks of school. The program is a series of Homeroom based activities aimed to instill a sense of belonging and provide further opportunities for students to meet new friends and settle into life as a Mary MacKillop student.

Students are also introduced to the broader range of school personnel, such as Librarians, the School Counsellor, Deputy Principals, a broad range of Junior School teachers as well as Senior Students in Leadership Positions. School House based activities are also run on the day in order that students have contact with their House Captains prior to the commencement of the House Sports program.





OUR TRANSITION PROGRAM



YEAR 7 - ORIENTATION CAMP

The Year 7 Camp is an important time for students to consolidate friendships and also meet a broader range of students in their Year Level. Students are encouraged to extend themselves both socially and physically while having fun across a broad range of camp activities. It is a great way for informal communication between the Year 7 teachers and their students providing a solid foundation for trust and growth.

Additionally the Year 7 cohort are joined by Senior School captains, as well as members of the Peer Support Team who assist students in developmental games and producing acts for the all important Camp Talent Show!

It is a fun and interactive camp and has an important role in ensuring all students have formed friendships and feel a sense of belonging to the College Community.



PEER SUPPORT PROGRAM

The Peer Support Program is run in Term 2 of Year 7 by a group of trained Year 10 students. Students are placed into small groups with Year 10 leaders to interact through games and discussion on topics important to the development of healthy teenagers.

The program is designed to promote independence and resilience in the junior students and provides leadership training and opportunities for middle school students.



CURRICULUM INFORMATION

In the junior years, the academic programme at Mary MacKillop College builds core skills and knowledge. Through years seven and eight students are given a taste of all subject areas. Students are encouraged and supported to develop more initiative and greater capacity for independent thought and work as they progress through the College. By graduation, each student will have been helped to reflect on his or her special interests and abilities and will have identified a pathway for further study or careers.

The College's Active Learning Framework informs and shapes this process. Students are encouraged to :

- Take ownership
- Make connections
- Think deeply
- Be courageous.



Each of these concepts applies to the academic, social, physical and spiritual development of our students. Mary MacKillop students are achievers, ready to not only make their way in the world but also to make the world a better place by contributing to their communities.

The full program at Year 7 includes:

- Religious Education
- English
- Mathematics
- Science
- French
- Physical Education and Health
- LAUNCH
- Pastoral
- Art
- Photography
- Humanities
- Drama
- Music
- Home Economics
- Design Technology/Graphics
- Information Communication Technology





PHYSICAL EDUCATION AND SPORT

All students in Years 7 through to Year 10 are involved in the school's multi-activity Physical Education program.

The activities undertaken are both team-based ball sports and individual sports.

The four-year program aims to promote the student's development in the following areas:

- Fundamental Motor Skills,
- Safe Game Play and Tactics
- Sportsmanship and competition.



Mary MacKillop College involves students in the following levels of sports competitions and events, inter-house competitions:

- Swimming,
- Athletics,
- Cross Country, and
- Interschool Competition.





PERFORMING ARTS

In Year 7 and 8 all students participate in Performing Arts. This subject is a combination of classroom music theory and introductory drama skills.

Students who wish to learn an instrument that is part of a concert band ensemble may enrol in the College Instrumental Music program. Students enrolled in this program pay a per term fee to learn an Instrument in small groups. See the Music Handbook for current fees. They are withdrawn from class for one half-hour lesson per week. These lessons are rotated through the timetable so that students do not miss the same lessons each week.



The opportunity is also provided for students to become members of the College stage band, concert band or choir.



All students have the opportunity to audition for the annual college production.

- 2019 The Addams Family,
- 2018 High School Musical
- 2017 Blood Brothers, which was nominated for seven Theatre Guild of Victoria Awards. Winning Junior Production of the Year, and Isaac Muldoon - Junior Male Performer in a Leading Role.
- 2016 Fame and 2015 All Shook Up.





FURTHER INFORMATION

TRANSPORT – SCHOOL BUS



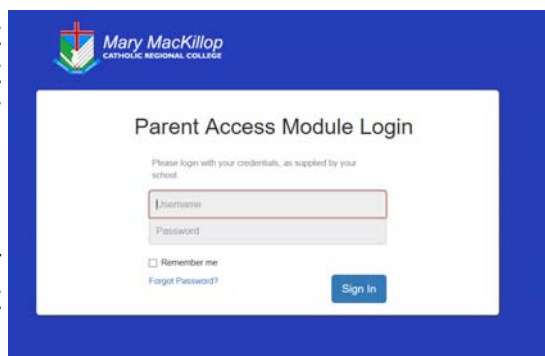
Students travelling to the College from the Korumburra, Leongatha and Foster Parishes should be able to travel to and from the College using Department of Education buses. Application for travel should be made on Form TR 701 which is available at the College Office.

Students travelling from the Cowes and Wonthaggi Parishes are provided with transport by contract buses. Applications should be made at the College Office, and a Conveyance Allowance Form should be completed. There is no additional cost for the bus, this is incorporated into the school fees.

PARENT COMMUNICATION

The College distributes a fortnightly newsletter to families to keep them informed of current activities and to alert parents to upcoming events.

Available to families is PAM (Parent Access Module). It is an online portal that is used for progressive reporting and any information that we are wanting to send home to parents/guardians. Parents can access students work when marked, see upcoming submission dates, view teacher feedback and obtain school reports. Parent-Teacher interview booking will also be run through PAM.



Students can access their work and assessment tasks through the online portal called SIMON. This resource informs students of their daily timetable and notices to ensure that students have ready access to key learning materials.



Like us on Facebook and Instagram - Mary MacKillop College - South Gippsland

STUDENT LUNCHES

The Parents and Friends run a canteen daily at lunchtime for the sale of snack foods and drinks. Funds raised benefit the students and staff.



UNIFORM

All students are expected to wear the regulation College uniform whilst at school and travelling to and from the College. All items of the uniform including the shoes, must always be kept clean and tidy.

Full summer or winter uniform must be worn to and from school, and at any time a student leaves the school during the day.

Sports uniforms are not to be worn to and from school except for year level sport days and GIS School Sports Days.

Suppliers

Branded items of uniform (blazers, jumpers etc.) are available from Panther's Mensland in Leongatha.

The College Parents and Friends Association operates a second hand uniform shop, which is open at the College each Friday from 12:50pm to 1:35pm. New College sports uniform, sun-hats and school socks are also available from this uniform store.

SUMMER

(Terms 1 and 4)

Girls

- College blazer
- Regulation summer dress
- College jumper or vest
- White College socks
- Black leather school shoes
- College navy hat

Boys

- College blazer
- Grey tailored school shorts
- College white short sleeved shirt
- College jumper or vest
- Grey College socks
- Black leather school shoes
- College navy hat





UNIFORM

WINTER

(Terms 2 and 3)

Girls

College blazer
College tartan skirt
Long sleeved white shirt
College jumper or vest
College tie
Navy blue tights
Black leather school shoes
Plain navy scarf (optional)
Plain navy gloves (optional)

Boys

College blazer
College jumper or vest
College grey trousers
Long sleeved white shirt
College Tie
Grey College Socks
Black leather school shoes



SPORT

(All students)

College Rugby top
College track pants
College sports shirt
College shorts - Red
White socks
Runners
College navy hat (compulsory Terms 1 and 4)

SCHOOL SHOES

Appropriate Black Leather School Shoes:



Black Running Shoes are not acceptable as Leather School Shoes:





STANDARD COLLECTION NOTICE

Mary MacKillop College collects personal information, including sensitive information, about students and parents or guardians before and during the course of a student's enrolment at the College. This may be in writing or in the course of conversations. The primary purpose of collecting this information is to enable the College and the Catholic Education Offices and the Catholic Education Commission of Victoria Ltd (CECV) to meet its educational, administrative and duty of care responsibilities to the student to enable them to take part in all the activities of the College.

Some of the information we collect is to satisfy the College's legal obligations, particularly to enable the College to discharge its duty of care.

Laws governing or relating to the operation of a school require certain information to be collected and disclosed. These include relevant Education Acts, and Public Health and Child Protection Laws.

Health information about pupils is sensitive information within the term of the *Australian Privacy Principles* (APPs) under the *Privacy Act 1988*. The College may request medical reports about your child from time to time and may otherwise collect sensitive information about students and their families.

The College may disclose personal and sensitive information for **administrative, educational and support purposes** (or may permit the information to be directly collected by third parties).

This may include to:

- College service providers such as the Catholic Education Commission of Victoria (CECV), dioceses; school governing bodies and other dioceses;
- Third party service providers that provide online educational and assessment support services or applications, which may include email and text messaging;
- Third party service providers that provide educational support services to schools and school systems such as the Integrated Catholic Online Network (ICON) system;
- Another school to facilitate the transfer of a student;
- Government departments;
- Medical practitioners, and people providing educational, support and health services to the College, including specialist visiting teachers, sports coaches, volunteers and counsellors and providers of learning and assessment tools;
- Assessment and educational authorities, including the Australian Curriculum Assessment and Reporting Authority;
- People providing administrative and financial services to the College;
- Anyone you authorise the College to disclose information to; and
- Anyone to whom the College is required or authorised to disclose the information to by law, including under child protection laws.

Personal information collected from pupils is regularly disclosed to their parents or guardians. The College has made reasonable efforts to be satisfied about the protection of any personal information that may be collected, stored or processed outside Australia in connection with third party services, as not all countries are bound by laws which provide the same level of protection for personal information as the APPs.

Where personal and sensitive information is retained by the CECV by a cloud service provider



STANDARD COLLECTION NOTICE

for educational and administrative purposes, it will be stored on servers located within Australia. This includes the ICON system.

College personnel, the CECV and its service providers may have the ability to access, monitor, use or disclose emails, communications (e.g. instant messaging), documents and associated administrative data for the purposes of administering the ICON system and ensuring its proper use.

The College may disclose personal information to the school parish to facilitate religious and sacramental programs, and other activities such as fundraising.

The College's Privacy Policy is accessible via the College website or from the College office. The policy sets out how parents, guardians or students may seek access to, and correction of their personal information which the College has collected and holds. However, access may be refused in certain circumstances such as where access would have an unreasonable impact on the privacy of others, or may result in a breach of the College's duty of care to the student, or where students have provided information in confidence. Any refusal will be notified in writing with reasons if appropriate.

The College's Privacy Policy also sets out how parents, guardians, students and their family can make a complaint about a breach of the APP's and how the complaint will be handled.

The College may engage in fundraising activities. Information received from you may be used to make an appeal to you. It may also be disclosed to organisations that assist in the College's fundraising activities solely for that purpose. We will not disclose your personal information to third parties for their own marketing purposes without your consent.

On occasions information such as academic and sporting achievements, student activities and similar news is published in College newsletters and magazines, on our intranet and on our website and social media pages. This may include photographs and videos of student activities such as sporting events, school camps and excursions. The College will obtain permission from the student's parent or guardian (and from the student if appropriate) prior to publication to enable the College to include such photographs or videos or other identifying material in our promotional material or advertising. The College may obtain permissions annually for the College newsletter, magazine, social media and website, or as part of the enrolment process. Permissions obtained at enrolment applies for the duration of the student's enrolment at the College unless the College is notified otherwise. Annually, the College will remind parents and guardians to notify the College if they wish to vary the permissions previously provided.

If you provide the College with the personal information of others, such as other family members, doctors or emergency contacts, we encourage you to inform them that you are disclosing that information to the College and why, that they can request access to and correction of that information if they wish and to also refer them to the College's Privacy Policy for further details about such requests and how the College otherwise handles personal information it collect and complaints it receives information to third parties.



DEMOCRATIC PRINCIPLES

Mary MacKillop College adheres to and promotes the principles and practices of Australian democracy:

- We believe in an accountable, democratically elected government.
- We respect and observe the rule of law, and believe that no person is above the law.
- We believe in equal rights for all before the law, regardless of race, ethnicity, religion, sexuality, gender or other attributes.
- We believe not only in the freedom of religion, but also the need to practice tolerance and understanding of others' beliefs.
- We believe in the value of freedom of speech and freedom of association, but also acknowledge that we have the responsibility not to abuse this freedom.
- We believe in the values of openness and tolerance, and value and respect all members of the school community regardless of background.

As such, Mary MacKillop College adheres to the reporting requirements under Commonwealth and State funding agreements and makes available on request reports on all aspects of school performance to members of the school community.





ENROLMENT TIMELINE

We invite you to book a tour or attend our open day on dates advertised. Enrolment packs are available from the College—please call 5662 4255 to have one posted to you.

Our Year 7 Information evening is held in early May after the Grade 6 Day.

Enrolments close on 31 May and must include

- Enrolment form
- Birth Certificate
- Sacrament Certificates
- \$150 non refundable enrolment deposit

By the end of term 2 enrolment offers will be made to families in writing. Enrolment offers are made in writing to applicant families in accordance with Policy. If applications exceed available positions, then families not provided with an offer will be informed of a waiting list status. A waiting list will be maintained and parents will be contacted if a position becomes available.

Families with an enrolment offer are required to submit return Enrolment Acceptance Form and Bus Travel form as well as any outstanding documentation as an acceptance of the offer. All incoming students must attend an enrolment interview at the College with one of the Year 7 team or member of Executive.

Information relating to Year 7, 2020 school year will be posted to families in Term 4. This includes fees, uniform, orientation day, transport and booklists.



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